

Waddington Parish Council

Clerk: Mrs Natalie Cox
3 Knunck Knowles Drive
Clitheroe
Lancashire BB7 2JF

Tel: 01200 424535
07904 846063

Email: natcox73@hotmail.com

Website email: info@waddingtonvillage.co.uk

Meeting of Waddington Parish Council

The Village Club – on December 11th, 2017

1. Apologies for absence

Present: Coun Doug Parker, Coun Roy Edmondson, Coun Liz Haworth, Coun John Hilton, Coun Gil Fisher,
Apologies: Coun Michael Colley, Coun Paul Elms, Coun Bridget Hilton, Coun David Smith
In attendance: Natalie Cox (Clerk to the Parish Council)

2. Minutes of the last meeting to be approved and signed

The minutes of the last meeting were approved and signed by the Chairman Coun Doug Parker.

3. Waddington Football Club Update

No representatives from the club were present at the meeting. However, the Parish Council is waiting to hear back from the club once it has determined where it would like the parish donation to be paid into.

Action: Representatives from the club are to be invited to the next meeting to provide a verbal update.

Action: NC to write a letter of support on behalf of the football club.

4. Borough Council / County Council Update

No representatives present.

5. Matters arising from the last meeting (not covered elsewhere on the agenda)

5.1 RoSPA report

NC had circulated the response from Vullnet Alko who had answered the queries raised by the RoSPA report. It was agreed that the play equipment is all classed as “low risk”, but there appears to be some inconsistencies as some items that have been repaired have been picked up.

Action: NC to forward the email from Vullnet to RoSPA highlighting the discrepancies and inconsistencies; and to ask that a member of the parish council be present and meet the inspector when they are next due on site.

5.2 Playing field bench update

Action: LH and JH to coordinate and organise in the spring.

6. Village maintenance / Allotments / Planning

6.1 Lancashire Best Kept Village Competition: Results

The report summary was read out at the meeting.

Decision: It was proposed by LH and seconded by JH that David Capstick the window cleaner be asked to clean and wash down the three bus shelters once a quarter. RE agreed to approach him.

6.2 Allotment follow-up

It was agreed that it had been nice to meet all the allotment holders during the recent plot inspection. It has been suggested that the tenants form a sub-committee so that the parish council could be informed of any ongoing or new issues. It was noted that a couple of plots appear to be rarely worked and a letter should be sent to those tenants informing them about waiting list of people who are keen to take the plots on.

Decision: It was proposed by GF and seconded by LH that a working party from the parish council will visit the sites in May and November and a plot inspection by the whole parish council will be carried out in November and a letter will be sent to every tenant highlighting the three inspections which will be carried out in future; individual letters will be sent to certain tenants.

6.3 Planning application 3/2017/1022 Single storey extension to side and rear of 104 Beech Mount

The application had been circulated prior to the meeting; there had been no objections or comments.

6.4 Pavilion Meters

JH reported that the meters are not being used.

7. SPiD

No update to report

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8. Parish Questionnaire

JH to send the updated questionnaire as a pdf version to every councillor.

It was agreed that the findings will assist the parish council in its forward planning such as raising money for the playing fields; updating the benches; painting the railings and perhaps organising a Christmas tree event for the village.

The last page of the questionnaire will be left blank for residents to add their own views; however, some examples will be listed to provide some ideas regarding possible future community events such as village sports days etc.

Another suggestion is to look at installing an electric charging point for vehicles either near the defibrillator or on the playing field; JH will continue his investigations.

Action: JH will review the questionnaire for a final time and once approved by DP and NC it will be printed.

NC to contact Borough Printing about ascertain copying costs and timescales and finding the best way of numbering the first page on both sides.

It was agreed that 550 copies should be printed together with return envelopes and envelopes to post them out in.

DP to ask at the post office if they would be happy to have a box for returns to be collected centrally; others can be posted to the clerk.

9. Accounts

9.1 Expenditure and income updated from 24/10/17 to 1/11/17

<u>Expenditure (items over £100)</u>	Clerk's salary	£310.23
<u>Income (items over £100)</u>	Received from Clitheroe Town Council (SpID)	£100.00
<u>Balance:</u>		£15,820.53

NB for more details about the parish council accounts, please contact the clerk.

9. Correspondence (items for information only unless otherwise stated)

9.1 RVBC

9.1.1 Planning & Development Committee 30/11/17

9.1.2 Young Citizen Award 2018

9.1.3 Christmas craft poster

10. AOB

10.1 Parish Council Constitution

Some discussion took place about the way the council minutes and agendas are produced. NC reported that she had been in contact with White Sands, who oversee the website, with a view to adding some parish council email addresses for members.

Decision: The Standing Orders were reviewed, and it was proposed by RE and seconded by JH that they were again adopted. A copy will be circulated to each parish councillor. The Standing Orders will be reviewed again at the Annual Meeting and annually thereafter.

Action: The website will be given an overhaul and the prominence of the Parish Council will be changed to ensure copies of the agenda are on the front page and the dates of future meetings will also be promoted.

Action: To write to C Mellalieu regarding the review and adoption of Standing Orders.

Action: LH to circulate a copy of the Local Government Association's "Guide for New Councillors" for information.

10.2 Handyman

DP had been approached by Ian Waddington offering his services to the village as an additional handyman.

Action: DP to speak to Andrew Herd and the matter to be added to the agenda

All are very welcome to attend Parish meetings. If you would like to be added to the email distribution list please contact the Clerk, Natalie Cox, at the above address. Thank you.